

**Title** (as lowest task stated in GSM workplan)

**Duration of the consultancy:**

**Starting dates to carry out the consultancy**

**Preferred date:** dd/mm/yyyy

**Alternative date 1:** dd/mm/yyyy

**Alternative 2:** dd/mm/yyyy

**Detailed Terms of Reference:<sup>1</sup>**

The STC/Expert will assist the national in:

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Objectives	Outputs	Indicators
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<b>Reports</b> (- It should be in English hard copy with a soft copy in PDF format; - The content of the report should be mentioned)	<b>Delivery date</b>	<b>% of total work</b>
1.	dd/mm/yyyy	
2.	dd/mm/yyyy	
3.	dd/mm/yyyy	

**Strategies to utilize and disseminate the final report** (results, recommendations, etc.):

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<sup>1</sup> If the TOR change significantly, the contract should be re-negotiated (and either be amended or replaced altogether)

**Desired Qualifications:**

The consultant/Expert should satisfy the following qualifications:

1.

Does the consultancy require field trips?  No  Yes (Justification: max. 90 words)

**Details of the consultant:**

Full name:

Current designation:

Full address:

Tel:

Fax:

e-mail:

Full updated Resume (P-11) attached?  Yes  No

Justification for nomination (max. 60 words)

**Source of budget**

**Project/Workplan**

**OSER** (Office Specific Expected Results)

**Top task**

**Middle task**

**Institutional Endorsement**

The institution considers that:

- ✓ The proposed consultancy complies with the respective workplan and is relevant to the expected result;
- ✓ The consultant(s) is (are) qualified to achieve the Terms of References within the proposed consultancy
- ✓ If the TORs change significantly, the contract should be re-negotiated, nominal changes however, would require a notification letter only

**Designated authorities**

<b>MOH&amp;ME:</b>	<b>Position/Affiliation:</b>	<b>Date:</b> dd/mm/yyyy	<b>Signature</b>
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<b>Designation:</b>  WHO Representative in I.R. Iran	<b>Date:</b> dd/mm/yyyy	<b>Signature</b>
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